

FORM FOR DESIGNATION OF CITY LANDMARKS

A City Landmark designation for the property known as _____ and located at _____ in the City of Poplar Bluff, Missouri, has been granted by Ordinance No. _____, approved by the City Council in session on _____, 20__ at the City Hall of Poplar Bluff.

As a result of this designation, the property and immediate surroundings will be classified on the zoning atlas as an historic ("H") site or district.

This classification places certain restrictions on the property and enacts obligations as to the protection and preservation of the property. These obligations or responsibilities are shared by the parties controlling the property and the Historical Commission.

According to the ordinance governing designation, the Historical Commission is granted the right to review specific proposals which would affect the landmark or district, and the parties responsible for the maintenance of the property are charged with assuring such review is conducted. The Historical Commission's review is accomplished through the application for and granting of a Certificate of Appropriateness.

Anyone intending to take actions affecting the structural or historical integrity of the property must apply for and receive a Certificate of Appropriateness. These activities include those requiring and not requiring a building permit. These include, but are not limited to, renovation, rehabilitation, signage, landscaping, structural facilities replacement, interior and exterior changes.

Basically, any action taken, beyond general or normal maintenance requires a Certificate of Appropriateness. Should confusion arise over the applicability of the Certificate process to a particular proposal, a determination should be requested from the Historical Preservation Commission or the City Planner.

Designation as an historical landmark does not remove the property from having to comply with existing applicable zoning regulations. The property must continue to comply with use and property design standards as outlined in the zoning ordinance.

The approval of _____ was based on the property's historical significance listed below.

In addition (add others reasons of significance).

The intention of the City is to preserve the property as a symbol of the City's heritage and for the edification of future generations.

Respectfully presented,

City Planner _____
Chairman, Historical Preservation Commission _____.

Accepted and agreed upon on this day _____ by
_____, owner of the above designated property.