

**MINUTES
OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE
CITY OF POPLAR BLUFF, MISSOURI
TUESDAY, FEBRUARY 16, 2021**

The City Council of the City of Poplar Bluff, Missouri, convened in a regular meeting on Tuesday, February 16, 2021.

Notice of this regular meeting of the City Council was given in the Daily American Republic, a newspaper of general circulation located in the City of Poplar Bluff. A copy of the agenda of this meeting was posted on a bulletin board located in the City Municipal building at 501 Vine Street in the City of Poplar Bluff, twenty-four hours prior to this meeting.

The meeting was called to order by Mayor Robert L. Smith at 7:00 p.m.

The invocation was given by Mayor Pro Tem Steve Davis.

The Pledge of Allegiance was led by Mayor Smith.

A roll call was as follows: Present: Parson, DeGaris, Horton, Cornman, Taylor, Davis, Smith; Absent: Taylor.

Also present were City Manager Matt Winters, City Attorney Mark Richardson and City Clerk Nevada J. Young who performed the duties of their respective offices.

DISCLOSURE OF INTEREST

Each member of the City Council was given the opportunity to disclose any possible conflict of interest dealing either with any item on the printed agenda or with any matter discussed at a previous meeting.

No possible conflicts of interest were disclosed.

CITIZEN'S INPUT

Each person in the audience was given the opportunity to address the City Council on any matter not on the printed agenda.

No one in the audience appeared before the Council.

CONSENT AGENDA

The minutes of the City Council meetings held January 4, 2021 and January 19, 2021 were presented to the City Council for their approval.

Approval of Minutes for the Month of January, 2021

The City Clerk reported that each Councilperson had before them a report on fund balances, investments and collections as of January 31, 2021. She reported on funds on deposit in the Commerce Bank in the amount of \$3,199,157.44; in the Peoples Community State Bank \$568,403.36; in the First Midwest Bank \$23,740,713.45; in Sterling Bank \$4,683.51 and in the First Missouri State Bank \$1,072,739.97. She stated this reflects a grand total of all funds in all banks in the amount of \$28,585,697.73. She stated of this amount, total funds on deposit for the account of City Hall is \$6,403,699.64, total amount on deposit for the Coliseum is \$4,683.51, total amount on deposit for the Park Department accounts is \$809,217.66 and total funds on deposit for the account of the Municipal Utilities Department is \$21,368,096.92.

CITY CLERK'S REPORT

Report on Fund Balances, Investments & Collections as of January 31, 2021

The City Clerk reported that each member of the City Council had before them the following reports for the month of January, 2021: a list of Bills Paid, a report from

Downtown Poplar Bluff, Inc., a report from the Fire Department, a Municipal Court report, a Payroll report by departments, a report from the Planning Department, a Police Department/Animal Control/Code Enforcement report, a Street Department report and a list of payments from the Police and Fire Pension Fund for the month of January, 2021.

After discussion, motion was made by Councilwoman Parson, seconded by Councilwoman Horton and carried to approve the consent agenda as presented.

**WORKSHOP
ITEMS FOR
DISCUSSION**

The City Council considered the supplemental agreement between the City of Poplar Bluff and S.H. Smith and Company Inc. for construction observation services for the reconstruction of the airport runway.

**Agreement with
S.H. Smith &
Company, Inc.**

City Manager Matt Winters addressed the Council and stated this is a follow-up agreement relative to the runway reconstruction project at the Airport. He stated this agreement simply allows Smith & Company to do the inspection of the construction. Mr. Winters stated the estimated cost is \$99,900 with 90 percent being paid for with the grant and 10 percent being paid for by the City.

After further discussion, motion was made by Mayor Pro Tem Davis, seconded by Councilwoman Parson and carried to move this item to the voting session to be held March 1, 2021.

**Request for
Qualifications -
Materials Testing &
Special Inspections
Police Dept. Facility**

The City Council reviewed a request for qualifications for materials testing and special inspections for the Police Department facility construction project.

City Manager Winters addressed the Council and stated as part of the new construction of the new Police Station a third-party not connected to the architect or contractor needs to be hired to do materials testing. He stated a request for qualifications was prepared and sent to seven firms specializing in these services. Mr. Winters stated Smith and Company was the only firm who responded of the seven. He stated the estimated cost is \$29,615 which is included in the total project cost and not an additional fee.

After further discussion, motion was made by Councilman DeGaris, seconded by Councilwoman Parson and carried to move this item to the voting session to be held March 1, 2021.

**Southwestern
Power
Administration
Amendatory
Agreement**

The City Council considered a recommendation from the Municipal Utilities Advisory Board regarding an amendatory agreement between the City of Poplar Bluff and Southwestern Power Administration.

Mr. Bill Bach, Municipal Utilities General Manager appeared before the Council and stated this amendatory agreement extends the current agreement with Southwestern Power Administration to March 31, 2023, He stated it also makes a correction to Article VIII, replaces Exhibit 5 and adds Exhibit 7 which allows Poplar Bluff to own and maintain equipment in Southwestern Power Administration's Poplar Bluff substation. He stated this was discussed at the Municipal Utilities Advisory Board meeting and is recommended for Council approval.

After further discussion, motion was made by Councilman DeGaris, seconded by Mayor Pro Tem Davis and carried to move this item to the voting session to be held tonight.

**ACTION
REQUIRED ITEMS**

**Agreement for
Financing the
Police Department
Facility**

The City Council took action on an ordinance authorizing the City of Poplar Bluff to enter into an agreement for financing of the proposed Police Department facility. Motion was made by Mayor Pro Tem Davis, seconded by Councilwoman Parson that Bill No. 8288, **AN ORDINANCE APPROVING THE DELIVERY OF CERTIFICATES OF PARTICIPATION (CITY OF POPLAR BLUFF, MISSOURI, LESSEE), SERIES 2021, THE PROCEEDS OF WHICH WILL BE USED TO PAY THE COSTS OF ACQUIRING CERTAIN REAL ESTATE AND CONSTRUCTING, FURNISHING AND EQUIPPING A BUILDING AND IMPROVEMENTS TO BE LOCATED THEREON TO SERVE AS THE CITY'S POLICE FACILITY, TO FUND A RESERVE ACCOUNT, TO FUND CAPITALIZED INTEREST AND TO PAY THE COSTS OF EXECUTING AND DELIVERING THE SERIES 2021 CERTIFICATES; AND AUTHORIZING THE EXECUTION OF CERTAIN DOCUMENTS AND ACTIONS IN CONNECTION THEREWITH,** be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Councilwoman Parson and seconded by Councilman DeGaris that Bill No. 8288 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Smith asked if there was any discussion of this bill.

City Manager Winters stated Mr. John Klaus, Mr. Jim Lahay and Ms. Shannon Creighton were on the phone to discuss this matter with the Council and answer any questions.

Mr. Jim Lahay with Stifel addressed the Council and thanked them for the opportunity to work with the City on this project. He stated a Standard and Poor BBB+ rating was obtained by the City which results in a lower interest rate on the bonds. Mr. Lahay stated there were \$12,740,000 in available certificates of participation and there were orders of \$48,435,000 which lowered rates and brought costs down.

Mr. John Klaus addressed the Council and stated the amount generated from the bond issue and deposited to the project account to fund the project costs is \$11,602,000. He stated the debt service will be \$790,000. Mr. Klaus stated this is a 25 year bond issue with final maturity in 2046. He stated yields on the bonds will be 1.02 to 2.79 percent. Mr. Klaus stated these bonds have capitalized interest which means no interest payments will be due until 2023. He stated the blended true interest rate is 2.69 percent which is lower by three-eighths of a percent from a couple weeks ago.

Ms. Shannon Creighton stated is has been a pleasure working with Mr. Winters and the Council on this project.

Mr. Winters thanked Mr. Klaus, Mr. Lahay and Ms. Creighton for their help on this project.

There being no further discussion, motion was made by Mayor Pro Tem Davis and seconded by Councilman Cornman that Bill No. 8288 be adopted. A roll call vote was as follows: Yes: Parson, DeGaris, Horton, Cornman, Taylor, Davis, Smith; No: None; Absent: None; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance duly adopted and the bill was thereupon duly numbered Ordinance No. 21 - 03.

**Statewide Court
Automation Fund**

The City Council took action on an ordinance implementing a \$7.00 surcharge or fee to go specifically to the Statewide Court Automation Fund. Motion was made

Surcharge Fee

by Councilman DeGaris and seconded by Councilwoman Taylor that Bill No. 8289, **AN ORDINANCE AMENDING THE CITY OF POPLAR BLUFF, MISSOURI, CODE OF CITY ORDINANCES, SECTION 130.260 RELATING TO COURT COSTS IN THE MUNICIPAL COURT FOR THE CITY OF POPLAR BLUFF, MISSOURI**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Mayor Pro Tem Davis and seconded by Councilwoman Parson that Bill No. 8289 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Smith asked if there was any discussion of this bill. There being no discussion, motion was made by Mayor Pro Tem Davis and seconded by Councilwoman Parson that Bill No. 8289 be adopted. A roll call vote was as follows: Yes: DeGaris, Horton, Cornman, Taylor, Parson, Davis, Smith; No: None; Absent: None; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 21 - 04.

Agreement with Southwestern Power Administration

The City Council took action on an ordinance authorizing the City of Poplar Bluff to enter into an agreement with Southwestern Power Administration. Motion was made by Councilwoman Taylor and seconded by Councilwoman Horton that Bill No. 8290, **AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDATORY AGREEMENT BETWEEN THE CITY OF POPLAR BLUFF AND THE SOUTHWESTERN POWER ADMINISTRATION RELATIVE TO EXTENDING AN EXISTING AGREEMENT BETWEEN THE PARTIES**, be read for the first time by caption only. Said bill was then placed upon its first reading, was read by caption only and duly passed by unanimous vote. Motion was made by Mayor Pro Tem Davis and seconded by Councilwoman Parson that Bill No. 8290 be placed upon its second and final reading whereupon such bill was read by caption only and duly passed by unanimous vote. At this time Mayor Smith asked if there was any discussion of this bill. There being no discussion, motion was made by Councilwoman Taylor and seconded by Councilwoman Horton that Bill No. 8290 be adopted. A roll call vote was as follows: Yes: Horton, Cornman, Taylor, Parson, DeGaris, Davis, Smith; No: None; Absent: None; Abstained: None. There being a favorable vote the Mayor thereupon declared such ordinance adopted and the bill was thereupon duly numbered Ordinance No. 21 - 05.

Call For a Closed Session

Mayor Smith stated there was no need for a Closed Session at this time.

City Manager's Report

City Manager Winters addressed the Council and stated he would thank the Street Department for all their all work keeping the streets cleared from the winter storm. He also thanked the Police Department, Fire Department and Municipal Utilities for their efforts in keeping the City running and safe.

There being no further business to come before this meeting of the City Council, motion was made by Councilwoman Horton, seconded by Councilwoman Parson and carried to adjourn this regular session of the City Council.

Mayor Smith declared the meeting adjourned at 7:25 p.m.

Respectfully submitted,



Nevada J. Young
City Clerk

APPROVED BY THE CITY COUNCIL
OF THE CITY OF POPLAR BLUFF,
MISSOURI, THIS 15th DAY
OF March, 2021.